



SALWAN PUBLIC SCHOOL, RAJENDRA NAGAR

PT. GIRDHARI LAL SALWAN MARG, RAJENDRA NAGAR, NEW DELHI-110060

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Pending Fees Classes Nursery-XII

SPS/251 /2024

29th June, 2024

Dear Parent

It has been noticed that a large number of parents have not paid fee for the months of April, May & June 2024. Kindly note that the online fee payment link for all classes **Nursery to XII** is live on school website. You may pay the fee through that link using following instructions:

1. User ID is the first letter of the child's name and admission number for e.g. if your ward's name is Kartik Babbar and admission number is 23889, user ID will be: **k-23889**.
2. Password is ddmmyy of your ward. For e.g. Child's DOB is 15th December 2016 password will be **151216**.

Please Note:-

- **The deadline for fee payment will be the 10th of every month.**
- Late fine will be levied as follows:-

Late fine:

Delay after the 10th of every month - Rs. 250/-.

Delay after the 15th of every month up to 30 days from the due date – Rs. 750/-.

You are requested to clear all the dues at the earliest. The name of a student may be struck off the rolls by the head of the school on account of: (a) non-payment of fees and other dues for 20 days after the last day for payment as per the norms laid down by the Delhi School Education Rules, 1973(Rule 35).

Parents who have already paid the fees, kindly share there fee receipt so that it can be updated on the portal. We kindly request your cooperation in adhering to the schedule in order to ensure smooth functioning of our administrative processes.

Regards

Priyanka Barara
Principal