

SALWAN PUBLIC SCHOOL, RAJENDRA NAGAR, DELHI

Dear Parents

Pranam! I hope & pray all is well with you and your lovely family.

The last few weeks have seen one of the most unprecedented crises in the modern history of mankind. No country has escaped the clutches of the monstrous pandemic, bringing everyone to a grinding halt like never before. For the first time in our lives, we have been forced to lead an isolated life, causing a rupture in our social fabric and affecting our community life. This scourge has equally affected educational institutions and all stakeholders, associated with them, however, we opened new doors to the process of imparting education and are keeping your lovely children in learning & focused mood, with the aid of technology. While educational & other activities of more than a billion children of the world have got affected, we have made teaching and learning possible through online modules, curated specially for your children. While the world has been reeling under the shock of a wave of pandemic and endeavouring to overcome mental & physical pressures, our teachers were occupied in taking online training for making and delivering all lessons. Our teachers have taken a gigantic leap, rising to the occasion and creating lessons on technical platforms.

All our students are learning. We are striving to ensure that our students do not feel that being physically out of bound is a curtailment of their freedom to learn and think. When they successfully come out of the crisis, they will be wiser in their deeds and thoughts. This period has also allowed us to bond better and value every living being, with patience & respect (Shradha & Saburi).

Our academic session commenced as scheduled. We are creating our resources and sending them to all classes. Teachers are preparing and teaching lessons from the syllabus for our dear students through innovative and interest-catching methodologies. They are working full time. Our non-teaching staff members are also working on other logistics connected with the school. We have collected email ID's of all students to create virtual classrooms and followed the given timetable. We have created our repository of

resources and sent them to all classes. Those parents who need technical assistance are provided help from our end. The annual academic calendar is being followed so that our children can remain productively engaged in learning. We have made only minor adjustments in the classroom teaching and calendar to enable our learners to adapt to the new mode of learning. We want our young and creative minds to think of academics rather than brood over the gloomy situation, which has engulfed the world. Our teachers will continue to communicate with them to iron out any difficulties faced, handholding them at this crucial juncture. Our administrative staff members are also working on logistics connected with the school and are working on strategies to deliver you the books and uniform for the new session.

We hope the schools will soon resume their normal functioning. We are in the process of gearing up to face the new challenge of ensuring a sanitized environment for students and staff, for which reputed and authentic agencies are being contacted. You are aware that the school has ongoing revenue expenditures such as payment of salary to its staff as well as of all contractual & statutory payments. We would appreciate and like you to pay the school fees on a monthly/quarterly basis for the first quarter so that we could give the staff their dues, who haven't stopped working and are committed to the cause.

To bring in some relaxation of fee payment, we are adopting some flexible policies as under:

1. We would be accepting monthly fees instead of the quarterly payment unless you want it to be quarterly.
2. You can pay the monthly fee for April 2020 by 10th of May 2020. Decision on date for payment of May fees will be informed subsequently.
3. Transport fee has been waived off till the Lockdown remains in force.
4. Smart class fee will not be charged, till the Lockdown remains in force.
5. The annual charges can be paid in four equal installments.

We request our esteemed parents to kindly pay the same on a MONTHLY/QUARTERLY basis at the earliest.

Also, we express our gratitude for your co-operation in keeping up with the online mode of fee payment of the school and hope to continue with this endeavour to make it convenient for all of us. The fee can be paid online, with details submitted to the school by email. For fee payment related queries/assistance, write to us. We will do our best to address them promptly.

We take this opportunity to wish you and your family well. The school leadership and team will always be there to support you.

Jyotsna Grover
Officiating Principal